

ANBUG Executive Committee Meeting on 17th August 2020

Meeting held: by Zoom teleconference

Present: Tracy Rushmer (TR, President), Yun Liu (YL, Vice President), Andrew Clulow (AJC, Secretary), Ian Gentle (IRG, Immediate Past President), David Cortie (DC, website/comms), Katy Wood (KW, Immediate Past Secretary), Anna Paradowska (AP, Treasurer), Leonie van't Hag (LVH, AANSS 2020 organising committee) & Livia Salvati Manni (LSM, AANSS 2020 organising committee).



Apologies: Tilo Soehnel (TS, Ordinary Member, NZ).

Agenda

1. *Approval of minutes from the last meeting.*
2. *President's report – TR*
3. *Matters arising from the last meeting:*
 - a) KW will initiate the process of getting an ABN for ANBUG as a not-for-profit organisation.
 - b) TR will contact Miles to follow up on the letter regarding the impact of long shut down and delayed maintenance at OPAL.
 - c) TR will draft a response to Jamie's email and send it to the committee for approval.
 - d) TR to invite Michael Rose to join the AANSS 2020 organising committee.
4. *ANBUG ABN and bank account, maturity of term deposit*
5. *AANSS 2020.*
6. *Any other business*
 - a) Giving Jamie Schulz access to ANBUG membership emailing system.
 - b) Replacement for Tilo on the exec committee.

Meeting Opened: 14:38

Items Discussed

1. Approval of minutes from the last meeting

The minutes of the previous meeting were approved.

2. President's report

TR has been focussing on handling the AONSA prize and young researcher award nominations. So far one nomination has been received by TR for the young researcher award. AJC to send a reminder email to ANBUG about the young researcher award. TR has been sourcing nomination letters for the AONSA prize nomination from ANBUG, most nominators are so far from Australia and AP suggested that there should also be at least one international nominator. IRG and AP proposed some potential international nominators.

AANSS 2020 organisation committee has expanded with Michael Rose (AINSE) and Kelly Cubbin (ANSTO) coming onboard.

3. Matters arising from last meeting

- a) See point 4 below.
- b) TR yet to contact Miles, it was deemed that the Lucas Heights campus coming back online for user operations has dealt with a number of the issues raised in the letter and that a further follow up by TR was not necessary.
- c) TR emailed Jamie with regards to ACNS support offered for AANSS 2020 and any follow on issues raised are being worked through with Kelly and the AANSS 2020 organising committee.
- d) Michael Rose has joined the AANSS 2020 organising committee.

4. ANBUG ABN and bank account, maturity of term deposit

KW has been investigating the possibilities with regards to registering ANBUG for an ABN. It was discovered that we need to be an incorporated association in NSW to get an ABN. Five members of the executive committee had to agree that this be the case before the application could be submitted. The requisite five members (TR, KW, AJC, IRG, AP & YL) were present and agreed on the application going forward should it be required. IRG offered to check the application process as he had experience with both incorporated and unincorporated bodies. Having done a little review during the meeting IRG believes that we are currently an unincorporated association but that this may only be applicable in QLD. KW suggested going to an accountant to get a quick resolution to the issue. IRG will do some more research and getting back to the committee.

The bank has contacted ANBUG by email to say that the term deposit (A\$65k) has reached maturity, which are separate funds to the A\$14k in the everyday account. IRG confirmed that in the past this money had not been earmarked for executive use but for forwarding the goals of ANBUG as an organisation. DC proposed that we resolve to use some of this money on sponsoring travel for students to the next joint ANSTO User Meeting in 2021, which was supported by IRG. AP proposed that we reinvest some of the money in a new term deposit. There was a general atmosphere amongst the committee that with currently low interest rates that we should be investing the money into the ANBUG community, either through travel bursaries for international conferences or ANBUG-run workshops. DC proposed that some of the money could be put towards ANBUG members accessing international neutron facilities. IRG confirmed that AINSE have also been debating such an international access scheme and that this would rapidly exhaust the pool of money available, AP agreed with this. It was decided that KW/AP would check whether there is a shorter term deposit (6 months or so) to place the \$65k into for the time being while the executive committee determines the appropriate scheme to put it towards in the next calendar year when the impacts of COVID-19 are hopefully fully realised.

5. AANSS 2020

a) Abstract review for AANSS 2020: The following assessors from the ANBUG exec committee and the AANSS 2020 organising committee were proposed as follows subject to the number of abstracts received:

Advanced Materials – YL / DC / AJC

Biological Systems – KW / LSM / LVH

Biomedicine & Food Science – AJC / LSM / LVH

Chemistry & Crystallography – IRG / AJC

Cultural Heritage – TR / AP

Earth & Environment - TR

Magnetism & Condensed Matter – DC / YL

Manufacturing & Engineering – AP / YL

Neutron Instruments & Techniques – AP / KW

b) Prizes for posters and talks, Livia suggested \$600 for talk prize & \$400 for poster prize. TR suggested that maybe spreading the money out a little more with second prizes/people's choice awards. AP also suggested incorporating a poster slam type prize. LSM said that the money for the prizes would be put on the AANSS 2020 website and reminder emails, with prizes listed for both posters and talks. YL was supportive of more than one prize for posters and talks.

c) Sponsorship for the meeting. ANBUG can't currently provide invoices because we don't presently have an ABN. Once ANBUG has an ABN we can raise an invoice.

d) Leonie and Livia have confirmed five invited/plenary speakers for the AANSS 2020.

6. Any Other Business

a) The committee agreed that Jamie Schulz can be given access to the ANBUG mailing system given that it is no longer a mail list held on ANSTO servers. This access would be reviewed for future heads of ACNS.

b) TS has indicated that he will be stepping down from the ANBUG executive committee due to deanship obligations at his home institution. TR to contact TS regarding any suitable candidates from NZ for the exec committee. AJC will draft a call for new members for the ANBUG exec committee. AP has suggested that she may step down from the committee this year to allow new nominees from ANSTO to come onto the committee. AJC had also planned to step down at the AGM given his increasing obligations to the synchrotron Users Advisory Committee having become its co-chair. IRG would no longer be immediate past president and suggested that some new blood come into the committee. It was generally agreed that the committee would need to see how many nominations for replacement committee members were received and that a balance should be struck between new members and retaining some corporate memory within ANBUG.

KW confirmed that the committee must contain at least one PhD student or post-doctoral researcher (ECR).

Meeting Closed: 15:57