

ANBUG Executive Committee Transition Meeting on 5th February 2021, 1pm

Meeting held: by Zoom teleconference

Present: Yun Liu (YL, President), Tracy Rushmer (TR, Past President), Chris Wensrich (CW, Vice President), David Cortie (DC, Treasurer), Ben Mallett (BM, Ordinary Member, NZ), Leonie van't Hag (LH Secretary), Karyn Jarvis (KJ, Website/Comms) and Teng Lu (TL, ECR Member).



Apologies: N/A

Agenda:

1. *Welcome*
2. *Roles of EC members*
3. *President report*
4. *Finances & account (see actions from previous meeting)*
5. *ANSTO User meeting 2021*
4. *ANBUG annual report for AONSA*
7. *Update website*
5. *Events & fund raising (seminars, master class, ?)*
6. *Membership registration*
8. *EC meeting time*
9. *Any other business*

Meeting opened: 1:03pm

Items discussed

1. Welcome

2. Roles of EC members

YL proposes the EC members to share some tasks; BM, TL, CW can take initial lead on on-line events / seminars, with help from DC. CW will take a leading role in the discussed proposal writing event.

ACNS liaison new guide hall and proposal system. YL will be part of the PAC, and we can write a letter to Jamie Schulz. PAC gives an opportunity to raise points directly. CW is also on the PAC.

3. President report

YL attended ACNS staff awards. Impressed by technical support for users, ANBUG may consider an award for ANSTO staff recognised by the user community. Currently ANBUG Career awards, neutron award (often goes to ANSTO staff). DC technical award currently does not exist, that can be awarded to technicians would be good. Often not recognised.

4. Finances & account (see actions from previous meeting)

DC contacted the accountant regarding tax implication of the AANSS meeting. Did not get a response and will follow up. DC will be added to the account with Katy Woods and Anna Paradowska which will happen in the next 2-3 weeks.

5. ANSTO User meeting 2021

YL: joined user meeting will be held in Melbourne, UAC prefers to chair the meeting. Miles Apperley prefers it to be co-chaired. TR indicated 2019 was mainly hosted by ANBUG when it was held in Sydney, but worked with the UAC in the beginning. We need to have a voice, Andy Clulow (immediate past ANBUG secretary) is on the committee. ANBUG awards session should be part of it as well as the ANBUG AGM. The meeting will take place end of November / early December. Next meeting Miles, UAC and ANBUG. DC: best if event is in shut down of OPAL reactor & synchrotron.

4. ANBUG annual report for AONSA

DC has drafted and circulated and is putting together the entire report. Other societies have up to 4 pages, for now we have 1 page. Japanese Neutron Society for example has more details, including technical awards. For next round we could include more information. BM suggested we can include upcoming events. TR used to draft them previously. DC said we usually do not share with ANBUG, can put link on ANBUG website (refer to AONSA page) and email to members. Our members (TL and Rob Robinson) received some of the awards. KJ asked whether we send regular newsletters to the community, good idea to do 2 times per year. Including address president.

7. Update website

KJ will create a new story about the AONSA membership and newsletter. DC will spend more time on AONSA website and KJ will take over ANBUG website. YL requests for new website content to be circulated to committee members before posting it. LH will send minutes to KJ. Eureka price from Andy's team has been posted. Also update committee members, all members to provide a picture.

5. Events & fund raising (seminars, master class, ?)

YL we can develop this in the next six months. Online seminars and masterclass that can be opened up internationally for a small fee. BM and CW indicate we have to identify our niche. Most events that were held this year by ANSTO were for new or beginner users. Inelastic, strain or reflectometry schools could be of interest. Reflectometry team at ACNS is interested to support it. Potentially something around reactor and neutron fundamental knowledge. BM new guide hall discussion, and run a poll to gauge interest in different topics. Discuss with ACNS. Richard Mole is in charge of engagement around new instruments, we can invite him to our next meeting. CW suggest new user proposal writing could also be of interest. Internal & expert users. Before next user round and offer mentoring or feedback for new users. Recordings can be uploaded to the website.

Student award could be named after John White, YL will follow up. To support students to attend the user meeting.

6. Membership registration

YL indicates we had the idea to add to add a link to the ACNS user portal system to suggest registering for ANBUG. Should we discuss with ANSTO. First time when register on portal get asked. A new proposal system is expected to arrive, enabling double blind review. Would be best if the process would be made easier (2 page proposal). New users were suggested to have a separate process for preliminary experiments.

8. EC meeting time

Every 2 months: April, June, August, October, December

First week of every other month. LH to send invite for this year.

9. Any other business

Action from previous meeting: draft letter to ANSTO executives proposing specific strategies to promote the use of Australian neutron beam instruments by Aus/NZ users and to enhance new/ECR user uptake did not go ahead as the new proposal system is being rolled out.

Close: 2pm

ACTIONS REQUIRED PRIOR TO THE NEXT MEETING

DC to follow up accountant regarding tax implication of the AANSS meeting.

KJ will create a new story on the website about the AONSA membership and report, we can then circulate to members.

Discuss with Richard Mole about new guide hall: LH to invite to next meeting.

YL to follow up on naming of student award.