

ANBUG Executive Committee Meeting on 25th September 2020

Meeting held: by Zoom teleconference

Present: Tracy Rushmer (TR, President), Yun Liu (YL, Vice President), Andrew Clulow (AJC, Secretary), David Cortie (DC, website/comms), Katy Wood (KW, Immediate Past Secretary), Anna Paradowska (AP, Treasurer) & Ben Mallett (BM, Ordinary Member, NZ).



Apologies: Ian Gentle (IRG, Immediate Past President).

Agenda

1. Approval of minutes from the last meeting.

2. President's report – TR

3. Matters arising from the last meeting:

a) KW/AP to check whether there is a shorter term deposit (6 months or so) to place the \$65k into for the time being while the executive committee determines the appropriate scheme to put it towards next year.

b) AJC to send a reminder email to ANBUG about the AONSA young researcher award.

c) TR to contact TS regarding any suitable candidates from NZ for the exec committee.

d) AJC will draft a call for new members for the ANBUG exec committee.

e) IRG/KW to confirm the status of ANBUG and whether we should register as an incorporated association or not.

f) DC to give Jamie Schulz access to the ANBUG mailing system.

4. ANBUG ABN and company tax – do we need to pay it?

5. ANBUG Website Security Upgrade.

6. AANSS 2020.

7. Any other business

Meeting Opened: 09:10

Items Discussed

TR welcomed BM to the executive committee following the resignation of Tilo Soehnel at the last executive committee meeting. The committee present introduced themselves.

1. Approval of minutes from the last meeting

The minutes from the last meeting were approved.

2. President's report

TR reported that the AONSA young research fellowship applications had been sent to AONSA, two applications were submitted by ANBUG this year. Nominations for the ANBUG awards have been received and an awards panel convened. The awards panel consists of Emily Parker (Vic.U.) Brendan Kennedy (U.Syd) and IRG and they have received the nomination and will provide their feedback by mid-October.

3. Matters arising from last meeting

- a) AP & KW will be going to the bank and reinvesting the money in a 6-month short-term deposit, this will give ANBUG time to consider a future strategy for partial investment and partial use of the money for supporting community initiatives.
- b) AJC sent the reminder regarding the AONSA young researcher award to the ANBUG community email.
- c) TS arranged for BM to replace him as a NZ-based member of the executive committee, Ben was welcomed to the committee in the meeting today.
- d) AJC drafted an email calling for nomination for the executive committee and circulated it to committee members for comment. This email will be sent out after the meeting today with a deadline for nominations of 16th October.
- e) See point 4 below.
- f) DC has added Jamie Schulz as a user for the ANBUG mailing system.

4. ANBUG ABN and bank account, maturity of term deposit

KW engaged a chartered accountant to register ANBUG appropriately for an ABN. ANBUG is now registered as an Other Unincorporated Entity in NSW and has an ABN. ANBUG was not charged for these services. This designation is fine for the current set up with one AANSS meeting drawing in revenue every 2 years but if ANBUG embarks on more revenue raising activities we may have to reconsider the designation as an Other Unincorporated Entity.

5. ANBUG Website Security Upgrade

DC wants to upgrade the security of the ANBUG website in the lead up and during the ANBUG website. The cost of this would \$40/month to add the additional security measures through GoDaddy by upgrading to a better plan. It was proposed that the ANBUG website be upgraded on a permanent basis and the committee approved. The money to upgrade the plan for the next year had already been raised through early registrations. Admin privileges for the ANBUG website have been limited to AJC and DC for the time being.

6. AANSS 2020

DC confirmed that we have already had 12 registrations for the AANSS 2020. DC has set up the registration system to charge 10% tax and to absorb this cost through the ticket price. The committee have been involved with abstract reviews for the AANSS. The committee debated options for giving presentations to all of the ANBUG awardees on a special ANBUG awards night after the AANSS meeting itself.

KW suggested that the conference organising committee should ask Miles Apperley or Shaun Jenkinson (acting ANSTO board director) to open the meeting. It was also proposed that we invite Margaret Elcombe to be a poster judge again and offer her a free registration as per the last AANSS in 2018.

7. Any Other Business

- a) DC raised the prospect of naming the ANBUG PhD award, like the Steve Wilkins award offered by the synchrotron. He also suggested a mutual arrangement between ANBUG and the synchrotron user's advisory committee for a student awardee exchange between the AANSS and the synchrotron user meeting.

Meeting Closed: 10:22