

ANBUG Executive Committee Meeting on Friday March 4th, 2-3pm

Meeting held: by Zoom teleconference

Present: Yun Liu (YL, President), Leonie van't Hag (LH, Secretary), Karyn Jarvis (KJ, Website/Comms), David Cortie (DC, Treasurer). Teng Lu (TL, ECR Member)

Apologies: Tracy Rushmer (TR, Past President), Ben Mallett (BM, Ordinary Member, NZ). Chris Wensrich (CW, Vice President).



Agenda:

1. Welcome

2. President report (YL)

YL submitted 2021 NRI Roadmap feedback at the end of 2021.

3. Blind Assessment ANBUG proposals: process / review

We can send an email to members to ask for feedback on submission or review process, as well as portal. [KJ to create a short google form](#). Before and after outcomes are announced. Find out timelines from ACNS. [YL to ask Jamie Schulz](#).

4. AANSS2022

Karyn Wilde expressed interest to be involved – [LH to ask if she wants to be the chair](#)

Elliot Gilbert suggested program with TWNSS, Taiwan neutron user community.

Wei Kong Pang – interested be involved – Uni Wollongong

Kelly can again help with abstract submission etc, as sponsorship by ANSTO.

Yun can also be involved on behalf of ANBUG.

Hybrid format – in November (23 October – 4 November period looks good for reactor schedule).

Historically has been at the [AINSE building](#), [YL to get in contact with Michelle Durand](#). Hybrid setup.

[YL to check reactor schedule and dates with Jamie Schulz](#) and ACNS events. Discuss if ANBUG can get part of the conference registration fees from the meeting.

5. Town Hall Events 2022

- Richard Mole – Second Guide Hall – [DC will follow up](#)
- Workshop on (polarised) neutron reflectometry

Chris, Teng, Ben, David have been discussing about the reflectometry workshop. Andrew LeBrun and Andrew Manning interested to be involved, part on polarised and non-polarised neutrons.

6. Financial (DC)

- *Fixed term deposit – Standard Chartered*

\$65,000 in fixed term account and \$17,000 in business transaction account. Now it is not getting any interest at the commonwealth bank. The \$17,000 is linked to the debit card. \$65,000 needs to people to do anything with it.

Proposal \$12,000 to fixed term account: to get to \$77,000. ANBUG awards were around \$1,500.

To cover all costs \$5,000 on debit card / transactions account per year.

Secure account: move to account with some interest. Stand chartered offered 2 – 4%, or alternatively keep with commonwealth bank. [Within one week EC to review standard chartered](#) documents, but it requires some extra effort from treasurer.

- *Signatures – Katy*

Kathleen Wood: It just needs to be minuted, on the ANBUG website with the names of who we are transferring to, then everyone needs to go to the bank at the same time. DC and KW are signatories on the debit card / bank account, transfer to new chair/treasurer at the end of the year.

7. Website & Newsletter (DC/KJ/LvH)

- *Payment from ANBUG debit card now that we have bank account – host transfer*

\$200 Australian hosting (50% discount 3 years)

\$720 website security plan (3 years hosting)

\$144 content migration / transfer cost

Total : \$1160

Keep secure plan so we can use it for conferences. Payment approved by committee in the meeting.

8. Any other business

ANSTO offered ECR discretionary access for beamtime in the period without proposals. TL: could this be something regular? Start up beamtime for new users. Once or twice through a separate or the same proposal submission system. Could work as a standby / opportunistic experiments list. New users Australia and New Zealand.

KJ on leave from July, David will take care off website.

[Meeting dates for 2022 – every two months](#)