

ANBUG Executive Committee Meeting on Monday 13 Feb, 1-2pm AEST

Meeting held: by Zoom teleconference

Present: Chris Wensrich (CW, President), Yun Liu (YL, Past President), Leonie van 't Hag (LH, Secretary), Teng Lu (TL, ECR Member), Tracy Rushmer (TR, Past President), Michael Preuss (MP, Vice-President), Lu (Daniel) Jiang (LJ, ECR Member), Kirrily Rule (KR, ANSTO member, Financial management), Grace Causer (GC, Website/Comms), David Cortie (DC). Ben Mallett (BM, Ordinary Member, NZ). Clemens Ulrich (CU, Treasurer).



Apologies: N/A

Agenda:

1. Welcome

2. President report (CW)

Scheduling of next AONSA meeting, CW and Jamie Schulz will attend. Potentially invitation of observers / additional attendees to the meeting for wider and more diverse input (e.g. ECR members of ANBUG Executive Committee). In-person attendance would then also be easier to share.

Membership fee AONSA was forwarded to Jamie for payment by ACNS for ANBUG.

PAC meeting date 30-31 May for next proposal round assessment, hybrid meetings but can choose to attend in-person. CW will be online, TR will attend at ANSTO. Committee also has new members.

3. Website & Communications

- Newsletter (IUCr & Diffraction Neutron Scattering Instrument Scientist [Position](#) Oak Ridge), GC / LH / DC: issues with website – upload onto page
- [Minutes from EC meetings to be uploaded to website \(LvH to send to GC\)](#)
- Scatter Matters Newsletter content by 24 Feb to send to Helen Maynard-Casely: short report ANBUG-AINSE meeting / other content from AONSA report to include? Share with LvH
 - [CW to share with LvH, check with Karyn Wilde about conference report](#)
- Secretary and other ECR roles, can be divided? (YL)
 - Karyn went on leave and DC and LvH took over
 - Technical side of website and keeping twitter and emails updated
 - Might need to find a new system for membership database and management (DC). Website is easy to maintain.
 - Process for training up additional Exec members
- Manual mailing list and membership was used previously

Could collaborate with ACNS and get their support.

KR: Wild Apricot used for AIP membership and finances, including event management. Not free but different membership models. \$3000 USD a year for up to 5000 members (approximately). Can also use for website editing without any required coding skills. Look into condensed matter physics conference website. Can set up email templates.

[GC to look into it and look into example with KR and TL, DJ interested to attend.](#)

4. Finances

- AONSA travel support from ACNS (CW) to organise with budget request form from ACNS. [Vendor Details Form](#) to send to ANSTO.
- [Registration fees from AANSS2022 meeting \(YL\): to be followed up](#)
- [CU access to accounts and signatory, in progress](#)

5. Town Hall Events 2023 (KR, TL, BM)

- Spectroscopy webinar, YL to discuss with Anton Stampfl
 - [Series of events this year, three seminars: YL, KR with BM and TL to follow up to organise in the next few months \(first half of 2023\)](#)
 - 2015 had an inelastic school, can gather interest for school during seminars
 - Reflectometry had two seminars, introduction, hand-on session and polarisation
 - Introductory level for new users and followed by more advanced discussion
 - Winter school, ANSTO/HZB neutron school full week (every two years), last one was in Oct 2022 organised by Anton LeBrun. Diffraction school and scattering school every year.
- Koala 2.0 / second guide hall / guide hall extension with new guides
 - [YL to share survey results and summary from 2021 with all EC members](#)

6. ANSTO Facility access – Terms & conditions draft

Discuss with Jamie in next meeting, consultation with DVCRs.

7. Any other business

Bimonthly meetings: is this a good day / time?

Earlier better for UK timing (before midday), send another when2meet for next two meetings (April & June) in first half of the year.

Invite Jamie to next meeting.

Kirrily follow up on website system:

I promised to send info regarding Wild Apricot as a membership software:

<https://www.wildapricot.com/>

the “community” cost for up to 500 members is \$110/month USD (= \$1320 USD/year ~ \$1920 AUD)

<https://www.wildapricot.com/pricing>

(if you pay for two years up front this goes to \$93.5 USD/month)